

**Immaculate Conception School
Parent Support Group
October 9, 2024
Zoom Video Conference Meeting Minutes**

Present: Kathleen Barth, Tonya Kruger, Chelsea Handford, Julia Good, Jerry Joseph, Sarah Roberge, Shannon Rodrigues, Anita Allen, Andrea Born

Prayers and Welcome: Tonya Kruger

Adoption of June Minutes:

- Adopted by Julia
- 2nd by Andrea

Adoption of Agenda:

- Adopted by Julia
- 2nd by Andrea

Principal's Report: Kathleen Barth

- Please see handout
- We had our Rosary Assembly today, it is a beautiful prayer service
- The grade 3 class led the Assembly for our Virtue this month, Gratitude
- We had our second school mass of the year, and our first mass led by the Kindergarten class on October 11th
- A big thank you Ms. Ames for coordinating our cross-country race on October 2nd. It was a great turnout!
- Volleyball season has kicked off. Thank you to Ms. Ames and Ms. O'Brien for coaching the girls team. Thank you to Mr. Sousa and Mr. Mann for coaching the boys team
- Thank you to Mr. O'Callahan in our Learning Resource department for supporting our students
- A friendly reminder about Parent/Teacher Interviews scheduled on October 24th afterschool and on October 25th during the morning until noon
- For our Act of Service this month we will be collecting food items for St. Vincent de Paul
- We will be taking donations for the Giving Tree, more information to come
- We had our annual fire inspection and passed
- We had our annual water test and results came in good
- A slide was damaged in our playground, and it would be difficult to replace the slide. We may be applying for a grant to purchase more playground equipment or a new slide
- As we come into cold and flu season, please keep your children home if they are sick

Treasurer's Report: Julia

YTD Financials

- We have 3 accounts including the chequing account, shopping account and gaming account
- We keep a concession float of \$250
- In September we had revenue, some of the big items that came in didn't come in until after the fiscal year
- Our outstanding expenses include our point-of-sale system, gaming account, field trip funds, awards/trophies, swimming
- Cheques have been handed out for the classroom funds
- We have a service fee for two accounts of \$2.00
- We have applied for the gaming grant; we anticipate it should come in next month

Old Business

50/50 Raffle

- Chelsea will run the 50/50 raffle in November. The draw will run until December. We need the licence number then get the tickets (2,000). December 17, 2024, will be the draw date, looking into some early bird draws

New Business

Friday Hot Lunches

- Anita Allen is coordinating Hot Lunch Volunteers; we have 3 new volunteers for hot lunch on Fridays – a big thank you to all of you!

ICS Craft Fair – November 16, 2024

- Shannon Rodrigues is coordinating the Craft Fair for 2024, the Craft Fair will be on November 16, 2024
- We will downsize the craft fair this year and hold the event in the Parrish Hall
- This year we are keeping the craft fair for crafters to keep that nostalgic feeling
- We have confirmed that 16 tables are sold, and 1 student table to showcase student's talent – a cool way to get our students involved and showcase their entrepreneurial skills. We will increase the vendor list next year
- The Grade 7's will do the set up, the Grade 6's will run the concession, and the Grade 5's will run the raffle table
- We will be looking for parent volunteers to help with the clean up
- We will check to see if there is a licence for the raffle

Sister Soup Factory Fundraiser – October 29, 2024

- Sister Soup Factory fundraiser bags are \$13. We will be holding the fundraiser from October 29, 2024 to November 8, 2024

Parent Volunteers

- We had a volunteer sign up sheet at our Open House, there is a link on the website to sign up under Extra Curricular Activities
- We will be advertising volunteer opportunities on our social media and post our fundraising goal amounts to engage our volunteers
- Chelsea created a PSG Gmail account

Mable's Lables Fundraiser

- Mable's Labels is an open fundraiser. The school would receive 20% of the sales, more information to come on our social media site and website

Valentine's Day Dance – February 13, 2025

We are looking for a volunteer to coordinate this years Valentine's Day Dance. We are looking at scheduling the dance on February 13, 2025, but checking the dates to confirm

Art Knapps Fundraiser

- We are looking at having an Art Knapps plant sale fundraiser for Spring in May/June

Centennial Foods Solutions PG Fundraiser

- We are looking at having a meat fundraiser through Centennial Foods Solutions in June. We would gain 15% to 18% in the fundraiser. This is a great for year end BBQ or for summer camping season

ICS Garden Project

- We received some money for our Garden Project. We would like to expand the garden area to provide a sensory area, have flower beds built at different heights and design the garden to be accessible, inclusive, and an engaging learning space for our students. This will kick off in the spring

Equipment for Classrooms

- We will be purchasing chairs for some of the classrooms

Bussing Costs for Field Trips

- Bussing costs have increased to \$267 for field trips this year. If there is an opportunity for the PSG to support the cost some of our bigger field trips that would be great

Classroom Funds

- On behalf of the staff to thank the cheque from the PSG, it is a pat on our backs, and support that you are with us and help us along the way, we really appreciate the classroom funds

Next Meeting: November 13, 2024, via zoom